



FEDERAL PUBLIC SERVICE
UNIVERSIDADE FEDERAL DE SANTA CATARINA
Center for Educational Sciences
Graduate Program in Information Science
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Notice n° 005/PGCIN/2022, of September 12th, 2022.

The Coordination of the Graduate Program in Information Science of the Universidade Federal de Santa Catarina (PGCIN/UFSC), in the use of its attributions, and according to the deliberation of the Program Collegiate, makes public the opening of applications and establishes the rules for the selection process of FOREIGN applicants to 01 (one) vacancy in the Doctoral Program in Information Science of UFSC.

1. INITIAL PROVISIONS

- a) This Notice aims to offer a scholarship for the Doctoral Program in Information Science at PGCIN/UFSC and thus contribute to increasing the participation of PGCIN/UFSC in the formation of human resources for research and strengthen the academic exchange of students from different countries and cultures.
- b) The program offers 01 (one) scholarship to be implemented in the 2023 school year.
- c) The scholarship referred to in this Notice is subsidized by the **COORDENAÇÃO DE APERFEIÇOAMENTO DE PESSOAL DE NÍVEL SUPERIOR – CAPES** through its Social Demand Program and is governed by the provisions established in [CAPES Ordinance n° 76 of April 14th, 2010](#).
- d) The scholarship will initially have a term of 12 (twelve) months and may be renewed annually for up to 4 (four) years if the provisions of Resolution n° 002/PGCIN/2018, of November 19th, 2018, are met.
- e) The Doctoral Program has a duration of 48 (forty-eight months).
- f) The Notice is aimed at foreign applicants with a Master's degree interested in pursuing a Doctorate in Information Science.
- g) A foreign applicant who does not have Brazilian nationality, does not reside in Brazil, or has a temporary visa to stay in the country, shall be considered.
- h) PGCIN is an academic program taught in Portuguese, public, and free.

2. VACANCIES

- a) 01 (one) vacancy will be offered for the Doctoral Program.
- b) All applicants will be submitted to the selection process.
- c) The PGCIN/UFSC reserves the right not to fill the total number of vacancies offered.

3. APPLICATIONS

- a) Applications will take place from **September 13th to October 20th, 2022**.
- b) PGCIN lines of research are available at: <https://pgcin.ufsc.br/areas-de-pesquisa/>
- c) The applicant may apply for only one line of research, and his/her/their work will be analyzed by the professors linked.
- d) The application (Online) must be made by email: selecao.ppgcin@contato.ufsc.br. The applicant must submit all the documents listed in item 3.1 (three point one) of this Notice.
- e) The approved applications and results of each stage of the selection process will be published on the program page (<https://pgcin.ufsc.br>) following the dates established in item 7 (**Schedules of activities**) of this Notice.
- f) By applying, the applicant acknowledges and accepts the terms established in this Notice.

3.1. DOCUMENTS FOR APPLICATION

- a) Application form duly signed as stated in **Annex 1** of the present Notice, available for download at website.
https://docs.google.com/document/d/10iVdg7o61ibd4F73S_x8tKnf6HnrXNE/edit?usp=sharing&oid=110284536471584360879&rtpof=true&sd=true
- b) Copy of the first five (05) pages of the passport. (Applicants from member countries of **Mercosur** can present an identification document valid in their country).
- c) Copy of the degree or Graduation Diploma (Bachelor's degree, licentiate degree, or equivalent).
- d) Copy of the Undergraduate grades certificate (**If any**).
- e) Copy of Master's degree or diploma, or equivalent.
- f) Copy of the Master's degree grades certificate (**If any**).
- g) Curriculum Vitae, as per model available for download at website, with supporting documents for each act.
https://docs.google.com/document/d/1Ss77VyaTY9gcVWu_r1_3SmGNxuou91c/edit?usp=sharing&oid=110284536471584360879&rtpof=true&sd=true
- h) Duly filled in scientific production score sheet, as per Annex 2. The spreadsheet is available for filling in:
<https://docs.google.com/spreadsheets/d/1MukDv6XArSopthST9Jkw0mgnLLEP5q42/edit?usp=sharing&oid=110284536471584360879&rtpof=true&sd=true>
Letter of recommendation from two Doctoral Professors with recognized experience in the field of Information Science or letter of reference from the University with which the applicant is linked, signed by the Rector or Vice-rector, or other competent academic authority.
- i) Letter of intent highlighting the aspects of the curriculum vitae that are most related to the themes to be developed in the Doctoral Program to which the applicant aspires, detailing the benefits to the institution to which he/she/they is linked, if any, that result from of the scholarship.
- j) Research proposal: The document can be written in Portuguese, Spanish, or English, must be delivered in PDF format, must not exceed 10 (ten) pages,

references included, and must not contain any form of identification of the applicant under penalty of invalidating the application. The proposal document must be written in font *Times New Roman*, size 12 (twelve), with 1.5 spacing between lines, on an A4 sheet, with all margins (top, bottom, right, and left) of 2 (two) cm. Additionally, it must have the following structure:

- PGCIN line of research;
- project title;
- introduction (including justification, problem outline, and general and specific objectives);
- conceptual/theoretical contributions
- methodology;
- expected results;
- references.

Note: All requested documents must be submitted in PDF format.

3.2. APPROVAL OF THE APPLICATIONS

Only the applications that meet the criteria established in this Notice will be approved.

4. SELECTION PROCESS

The selection of approved applicants will take place in 03 (three) stages:

- a) **Evaluation of the research proposal (Elimination stage):** Evaluation criteria: (1) Adherence of the proposal to Information Science and the chosen Line of Research; (2) Merit of the research proposal (3) Form of the research proposal; (4) Possibility of orientation.
Quality of the proposal and suitability with the line of research chosen.
- b) **Project Argumentation (Online) (Elimination stage):** Evaluation criteria: 1) Defense of the proposal; (2) Adherence of the proposal to Information Science; (3) Availability; (4) Feasibility for the development of the proposal.
- c) **Analysis of the Curriculum Vitae and the scientific production: (Qualifying stage):** Evaluation criteria: Score according to **Annex 2**. The spreadsheet is available for filling in:
<https://docs.google.com/spreadsheets/d/1MukDv6XArSopthST9Jkw0mgnLLEP5q42/edit?usp=sharing&ouid=110284536471584360879&rtpof=true&sd=true>.
Weighted average, with the lowest score = 7.0 and the highest score = 10.0.

For classification purposes, the minimum score of 7.0 (seven) will be considered at each stage of the selection process. The final score will be the arithmetic average of the sum of the 03 (three) evaluation stages.

Note: The link with the date and time scheduled for the online argumentation will be sent via email to the applicants who arrive at this stage.

4.1. APPROVAL AND CLASSIFICATION

- a) The applicant shall be approved if he/she/they obtains a favorable opinion from the commission based on the documents referred to in item **3.1**.
- b) If there are more applicants than vacancies available, the classification will be made in descending order of the average obtained in the final evaluation.

- c) If there is a tie between applicants, the following TIEBREAKING CRITERIA will be adopted: best evaluation of the Research Project and, if the tie persists, the best evaluation of the Curriculum.

Note: The final result of the evaluation process will be submitted to the PGCIN/UFSC Collegiate, and its publication will be made immediately after approval.

5. APPEAL

- a) The applicant may file an appeal at each stage of the Selection Process, forwarding via email selecao.ppgcin@contato.ufsc.br. The document must be duly signed and digitized, or an electronic signature may be used whenever its proof is possible.
- b) The Selection Commission will have up to 48 (forty-eight) hours to analyze, judge, and disclose the decision made.
- c) No other form of communication will be accepted for appeals to the results of any stage of this Selection Process.

6. REGISTRATION

- a) For the registration, the approved applicant must present:
 - Original and copy of the passport or identification document valid in Mercosur.
 - Copy of the degree or Graduation Diploma (Bachelor's degree, licentiate degree, or equivalent). **With the Seal of the Consulate of Brazil.**
 - Copy of the Undergraduate grades certificate (If any). **With the Seal of the Consulate of Brazil.**
 - Copy of Master's degree or diploma. **With the Seal of the Consulate of Brazil.**
 - Copy of the Master's degree grades certificate (If any). **With the Seal of the Consulate of Brazil.**
 - The date of registration of approved applicants will be informed by email and on the Program page (<https://pgcin.ufsc.br>) after approval of the result.
 - The registration of the incoming student will be made by CAPG (www.capg.ufsc.br)
- b) Classes will begin in the first academic semester of 2023.

7. Scholarship

- a) The granting of the scholarship will depend on the maintenance of the grant of scholarships of the **COORDENAÇÃO DE APERFEIÇOAMENTO DE PESSOAL DE NÍVEL SUPERIOR – CAPES** intended for **PGCIN/UFSC**.
- b) The scholarship will have a monthly value of R\$ 2.200 (two thousand and two hundred reais). There are no tuition fees or registration fees.
- c) The scholarship payment will begin in the month following the grant of the scholarship, formalized by sending via email the registration documents to the program Secretariat, CPF (Brazilian), and bank details for opening an account at "Banco do Brasil".
- d) The payment will be made monthly through transfer to a bank account at Banco do Brasil, of which the scholarship holder must pass on data at the beginning of their studies in the Program.

- e) It is recommended that the selected applicant have his/her/their resources to maintain himself/herself/themselves until receiving the first monthly fee, to be paid one month after registration on the Program.
- f) The applicant must consider that, according to article 13 of Law 6,815 of August 19th, 1980 (Foreigner Statute), the exercise of remunerated activity that constitutes an employment relationship or characterizes payment of salary or fees for services rendered is not admitted. However, the student can participate in curricular internships, research, extensions, and tutoring activities.
- g) The applicant is responsible for travel expenses, health insurance, and any documentation.

8. SCHEDULE OF ACTIVITIES

Stage	Date
Applications	September 13th to October 20th, 2022
Publication of approved applications	October 21th, 2022
Phase 1: publication of the result of the Research Proposal analyses	October 27th, 2022
Phase 2 and 3: interview about the Research Proposals and curriculum analysis	November 1st to 3rd, 2022
Publication of the final result	November 7th, 2022

9. OBLIGATIONS OF THE APPLICANT

- a) The approved applicant will be personally responsible for performing all the necessary procedures to obtain the entry visa to Brazil, bearing all the costs of consular procedures and the value of the ticket to Brazil.
- b) The applicant is responsible for formalizing the corresponding registration at the PGCIN Secretariat, following the established procedure and regulatory deadlines.
- c) The applicant must join the program for the beginning of his/her/their doctoral studies. If the selected applicant, without justified cause, does not register within the indicated period, he/she will automatically lose his/her/their right to the scholarship.
- d) The scholarship holder undertakes to be proficient in the Portuguese language. The scholarship granted may be removed if the student does not demonstrate the necessary efficiency in the use of Portuguese after 1 (one) year of his/her/their incorporation into the Program.

- e) When the studies are finished, the scholarship holder must send the final version of the dissertation to be published in the institutional repository, as established in Normative Resolution nº 46/2019/CPG of June 27th, 2019.
- f) According to the provisions established in [CAPES Ordinance nº 197 of August 28th, 2019](#), failure to complete the Program will entail the obligation to refund the amounts received with the scholarship unless motivated by a fortuitous event, force majeure, circumstance beyond one's control, or serious illness duly proven.

10.FINAL PROVISIONS

- a) Clarifications about the Selection Process may be requested only by the email provided for the Selection Process (selecao.ppgcin@contato.ufsc.br). Identify the subject of the message: PROCESSO SELETIVO ESTRANGEIRO 2022.
- b) All permanent professors of the PGCIN may participate as evaluators in the Selection Process.
- c) The Selection Process and the students are subject to Normative Resolution nº 154/2021/CUn and the Internal Regulations of the PGCIN or others that may replace them during the Program.
- d) All stages of this Process and other publications will follow the official time of Brasilia.
- e) Omitted cases will be resolved by the Selection Commission.

Annex 1

APPLICATION FORM SELECTION FOR FOREIGN APPLICANT CLASS 2023		
Full name:		
National Identification Document: (Passport number):	Consignor Country:	
Nationality:		
Place (City, State, and Country) of birth:		
Date of birth:	Marital Status:	
Residential address:		
City:	State:	Zip Code:
Phone (Home):	Mobile:	Professional:
Email:		
Current professional activity:		
Undergraduate program:		
Institution:		
Year of completion:		
Graduate program:		
Institution:		
Year of completion:		
Line of research (check only one option):		
<input type="checkbox"/> Research Line 1- Memory, Mediation and Knowledge Organization.		
<input type="checkbox"/> Research Line 2- Information, Scientific Communication and Information Literacy		
<input type="checkbox"/> Research Line 3- Data, Intelligence and Technology		
<input type="checkbox"/> Research Line 4- Information and Knowledge Management		
Indication of 01 research topic of interest, from the list available at https://pgcin.ufsc.br/areas-de-pesquisa/ (mandatory completion)		
1. _____		
In case of approval in this Selection Process, the dissertation project must be developed in common agreement with the supervising professor designated by PGCIN.		

_____, _____, 2022.

Signature: _____

Annex 2

Normative Instruction of the PGCIN 2023 Selection Process

Art. 1 The applicants to the Graduate Program in Information Science (PGCIN) will have their technical-academic production evaluated based on the criteria presented in this Normative Instruction. The result will be used as part of the Selection Process.

Art. 2 The evaluation will be based on the total production of the applicant in the period between 2017 and 2022, including accepted works, upon presentation of proof (letter of acceptance from the editor or *print* of the journal submission system screen).

Art. 3 For the purpose of evaluating scientific and technical productions, as well as academic experience, the following table will be used for scoring, to be completed by the candidate.

Table of criteria for scoring scientific production

ATIVIDADE CIENTÍFICA	PONTUAÇÃO
Publication in Indexed journals (ESCI, SCOPUS, LISA, SCIELO, PROQuest)	100
Publication in scientific journals (REDALYC, LATINDEX, DOAJ)	75
Book publication	100
Book chapter publication	50
Patent	75
Complete work published in event proceedings	45

Art. 4 This Normative Instruction is valid exclusively for the PGCIN Class 2023 Selection Process